

Internal Quality Assurance Cell (IQAC)


Internal Academic Audit

Department: <u>Arts</u>	Name of HOD: <u>Sh. Ashok Kumar</u>
Session: <u>2022-23</u>	Date:

S. No.	Verification Points	Score (1 to 5)
1.	Program Offered (Copy of syllabus in File) Semester wise	5
2.	Short Term Courses/Add - on Courses	5
3.	Academic & Activity Calendar	5
4.	Time Table & Curriculum Plan	5
5.	Database of students with photos (File or Register)	5
6.	Guest/Extension/Expert Lecture organised by Dept.	0
7.	Research/Practical Facilities available for students	5
8.	Publications of any members of Dept. (Paper/Book/Chapter)	2
9.	Participation, Presentations, Training Programs by of any members of Dept.	2
10.	Organise by Dept.- FDP/ Workshop/Seminar/Conference	0
11.	Work as Resource Person/Expert Lecture	0
12.	Any Awards & Prizes (Teachers and Students)	0
13.	Best use of funds provided by College	NA
14.	Staff Participation in Research work/field work/Practical work. <i>Timetable -</i>	3
15.	Regular work on Mentor-Mentee system	5
16.	Students Enrichment Programs/Activities	3
17.	Weekly/Assessment test <i>Results</i>	5
18.	Use of online learning system/LMS/Web	2
19.	Students Placement and Progression	0
20.	Students Result (Pass percentage details year wise)	2
21.	Active facility of Display board for Students	5
22.	Mentioned infrastructural Facilities <i>(list)</i>	5
23.	Participation in Co-Curricular Activities	0
24.	Best Practices and beyond syllabus activities	5 <i>(NCC, NSS)</i>
25.	Collaborations, Linkages and MOU	0
26.	Staff meeting note /file with agenda	5
27.	Updated Faculty File	4
28.	Dept. File for Activities -Updated	5
29.	Dept. File for Activities -Well maintained	5
30.	Remedial measures taken for the weaker students (if any document)	5
31.	Above 75 percentage of Attendance (Students)	5
32.	Students/Staff participation in MOOCs	0
33.	Department Library Corner	0
34.	Question bank for each subject	5
35.	Overall Contributions and SWOC Analysis of Dept.	0
Total Score		103

 Co-ordinator (IQAC)

 In-charge Audit Team

 Principal
Shah Satnam Ji
Boys College, SIRSA

Internal Quality Assurance Cell (IQAC)


Internal Academic Audit

Department: <i>Computer Science</i>	Name of HOD: <i>Sh. Rajender</i>
Session: <i>2022-23</i>	Date:

S. No.	Verification Points	Score (1 to 5)
1.	Program Offered (Copy of syllabus in File) Semester wise	5
2.	Short Term Courses/Add - on Courses	3
3.	Academic & Activity Calendar	5
4.	Time Table & Curriculum Plan	4
5.	Database of students with photos (File or Register)	4
6.	Guest/Extension/Expert Lecture organised by Dept.	3
7.	Research/Practical Facilities available for students	5
8.	Publications of any members of Dept. (Paper/Book/Chapter)	0
9.	Participation, Presentations, Training Programs by of any members of Dept.	0
10.	Organise by Dept.- FDP/ Workshop/Seminar/Conference	0
11.	Work as Resource Person/Expert Lecture	0
12.	Any Awards & Prizes (Teachers and Students)	0
13.	Best use of funds provided by College	-
14.	Staff Participation in Research work/field work/Practical work.	.
15.	Regular work on Mentor-Mentee system	4
16.	Students Enrichment Programs/Activities	2
17.	Weekly/Assessment test	5
18.	Use of online learning system/LMS/Web	0
19.	Students Placement and Progression	3
20.	Students Result (Pass percentage details year wise)	4
21.	Active facility of Display board for Students	5
22.	Mentioned infrastructural Facilities	.
23.	Participation in Co-Curricular Activities	.
24.	Best Practices and beyond syllabus activities	.
25.	Collaborations, Linkages and MOU	0
26.	Staff meeting note /file with agenda	.
27.	Updated Faculty File	.
28.	Dept. File for Activities –Updated	3
29.	Dept. File for Activities -Well maintained	3
30.	Remedial measures taken for the weaker students (if any document)	3
31.	Above 75 percentage of Attendance (Students)	5
32.	Students/Staff participation in MOOCs	.
33.	Department Library Corner	.
34.	Question bank for each subject	5
35.	Overall Contributions and SWOC Analysis of Dept.	.
Total Score		71


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**Internal Quality Assurance Cell (IQAC)
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Department: <i>Commerce & Management</i>	Name of HOD: <i>Sh. Sumit Singh</i>
Session: <i>2022-23</i>	Date:

S. No.	Verification Points	Score (1 to 5)
1.	Program Offered (Copy of syllabus in File) Semester wise	5
2.	Short Term Courses/Add - on Courses	5
3.	Academic & Activity Calendar	5
4.	Time Table & Curriculum Plan	5
5.	Database of students with photos (File or Register)	4
6.	Guest/Extension/Expert Lecture organised by Dept.	3
7.	Research/Practical Facilities available for students	0
8.	Publications of any members of Dept. (Paper/Book/Chapter)	0
9.	Participation, Presentations, Training Programs by of any members of Dept.	3
10.	Organise by Dept.- FDP/ Workshop/Seminar/Conference	0
11.	Work as Resource Person/Expert Lecture	0
12.	Any Awards & Prizes (Teachers and Students)	0
13.	Best use of funds provided by College	1
14.	Staff Participation in Research work/field work/Practical work.	0
15.	Regular work on Mentor-Mentee system	5
16.	Students Enrichment Programs/Activities	5
17.	Weekly/Assessment test	5
18.	Use of online learning system/LMS/Web	4
19.	Students Placement and Progression	2
20.	Students Result (Pass percentage details year wise)	0
21.	Active facility of Display board for Students	5
22.	Mentioned infrastructural Facilities	2
23.	Participation in Co-Curricular Activities	3
24.	Best Practices and beyond syllabus activities	0
25.	Collaborations, Linkages and MOU	0
26.	Staff meeting note /file with agenda	2
27.	Updated Faculty File	5
28.	Dept. File for Activities -Updated	5
29.	Dept. File for Activities -Well maintained	5
30.	Remedial measures taken for the weaker students (if any document)	5
31.	Above 75 percentage of Attendance (Students)	5
32.	Students/Staff participation in MOOCs	3
33.	Department Library Corner	3
34.	Question bank for each subject	5
35.	Overall Contributions and SWOC Analysis of Dept.	5
Total Score		104


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Internal Academic Audit

Department: <i>English</i>	Name of HOD: <i>Sh. Nanak Sharma</i>
Session: <i>2022-23</i>	Date:

S. No.	Verification Points	Score (1 to 5)
1.	Program Offered (Copy of syllabus in File) Semester wise	5
2.	Short Term Courses/Add - on Courses	5
3.	Academic & Activity Calendar	4
4.	Time Table & Curriculum Plan	4
5.	Database of students with photos (File or Register)	4
6.	Guest/Extension/Expert Lecture organised by Dept.	0
7.	Research/Practical Facilities available for students	0
8.	Publications of any members of Dept. (Paper/Book/Chapter)	0
9.	Participation, Presentations, Training Programs by of any members of Dept.	3
10.	Organise by Dept.- FDP/ Workshop/Seminar/Conference	0
11.	Work as Resource Person/Expert Lecture	0
12.	Any Awards & Prizes (Teachers and Students)	0
13.	Best use of funds provided by College	-
14.	Staff Participation in Research work/field work/Practical work.	0
15.	Regular work on Mentor-Mentee system	4
16.	Students Enrichment Programs/Activities	3
17.	Weekly/Assessment test	4
18.	Use of online learning system/LMS/Web	2
19.	Students Placement and Progression	0
20.	Students Result (Pass percentage details year wise)	5
21.	Active facility of Display board for Students	5
22.	Mentioned infrastructural Facilities	2
23.	Participation in Co-Curricular Activities	0
24.	Best Practices and beyond syllabus activities	3
25.	Collaborations, Linkages and MOU	0
26.	Staff meeting note /file with agenda	5
27.	Updated Faculty File	4
28.	Dept. File for Activities –Updated	3
29.	Dept. File for Activities -Well maintained	5
30.	Remedial measures taken for the weaker students (if any document)	5
31.	Above 75 percentage of Attendance (Students)	5
32.	Students/Staff participation in MOOCs	4
33.	Department Library Corner	0
34.	Question bank for each subject	5
35.	Overall Contributions and SWOC Analysis of Dept.	0
Total Score		89


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Internal Academic Audit

Department: <i>Geography</i>	Name of HOD: <i>Rajinder Kumar</i>
Session: <i>2022-23</i>	Date:

S. No.	Verification Points	Score (1 to 5)
1.	Program Offered (Copy of syllabus in File) Semester wise	5
2.	Short Term Courses/Add - on Courses	5
3.	Academic & Activity Calendar	5
4.	Time Table & Curriculum Plan	5
5.	Database of students with photos (File or Register)	5
6.	Guest/Extension/Expert Lecture organised by Dept.	5
7.	Research/Practical Facilities available for students	.
8.	Publications of any members of Dept. (Paper/Book/Chapter)	5
9.	Participation, Presentations, Training Programs by of any members of Dept.	5
10.	Organise by Dept.- FDP/ Workshop/Seminar/Conference	5
11.	Work as Resource Person/Expert Lecture	0
12.	Any Awards & Prizes (Teachers and Students)	5
13.	Best use of funds provided by College	NA
14.	Staff Participation in Research work/field work/Practical work.	.
15.	Regular work on Mentor-Mentee system	5
16.	Students Enrichment Programs/Activities	0
17.	Weekly/Assessment test	5
18.	Use of online learning system/LMS/Web	0
19.	Students Placement and Progression	0
20.	Students Result (Pass percentage details year wise)	5
21.	Active facility of Display board for Students	0
22.	Mentioned infrastructural Facilities	.
23.	Participation in Co-Curricular Activities	5
24.	Best Practices and beyond syllabus activities	.
25.	Collaborations, Linkages and MOU	0
26.	Staff meeting note /file with agenda	5
27.	Updated Faculty File	5
28.	Dept. File for Activities –Updated	5
29.	Dept. File for Activities -Well maintained	5
30.	Remedial measures taken for the weaker students (if any document)	0
31.	Above 75 percentage of Attendance (Students)	5
32.	Students/Staff participation in MOOCs	0
33.	Department Library Corner	3
34.	Question bank for each subject	5
35.	Overall Contributions and SWOC Analysis of Dept.	0
Total Score		93


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internal Quality Assurance Cell (IQAC)

Academic Audit


Department: <i>Journalism & Mass Comm</i>	Name of HOD: <i>Dr. Anil Bhatnagar</i>
Session: <i>2022-23</i>	Date:

Verification Points	Score (1 & 0)
Program Offered (Copy of syllabus in File) Semester wise	5
Short Term Courses/Add - on Courses	5
Academic & Activity Calendar	5
Time Table & Curriculum Plan	5
Database of students with photos (File or Register)	5
Guest/Extension/Expert Lecture	3
Research/Practical Facilities for students	5
Publications (Paper/Book/Chapter)	5
Participation, Presentations, Training Programs	5
Organise by Dept.- FDP/ Workshop/Seminar/Conference	0
Work as Resource Person	5
Any Awards & Prizes (Teachers and Students)	5
Best use of funds provided by College	N/A
Staff Participation in Research work/field work/Practical work.	5
Regular work on Mentor-Mentee system	5
Students Enrichment Programs/Activities	5
Weekly/Assessment test	5
Use of online learning system/LMS/Web	5
Students Placement and Progression	5
Students Result (Pass percentage details year wise)	5
Active facility of Display board for Students	5
Mentioned infrastructural Facilities	5
Participation in Co-Curricular Activities	5
Best Practices and beyond syllabus activities	5
Collaborations, Linkages and MOU	5
Staff meeting note /file with agenda	5
Updated Faculty File	5
Dept. File for Activities –Updated	5
Dept. File for Activities -Well maintained	5
Remedial measures taken for the weaker students (if any document)	5
Above 75 percentage of Attendance (Students)	5
Students/Staff participation in MOOCs	5
Department Library Corner	3
Question bank for each subject	5
Overall Contributions and SWOC Analysis of Dept.	5

total 161


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Member of CDC


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Internal Quality Assurance Cell (IQAC)


Internal Academic Audit

Department: <u>Math</u>	Name of HOD: <u>NAUSNAD ALI</u>
Session: <u>2022-23</u>	Date:

S. No.	Verification Points	Score (1 to 5)
1.	Program Offered (Copy of syllabus in File) Semester wise	5
2.	Short Term Courses/Add - on Courses	5
3.	Academic & Activity Calendar	.
4.	Time Table & Curriculum Plan	5
5.	Database of students with photos (File or Register)	3.
6.	Guest/Extension/Expert Lecture organised by Dept.	.
7.	Research/Practical Facilities available for students	5
8.	Publications of any members of Dept. (Paper/Book/Chapter)	0
9.	Participation, Presentations, Training Programs by of any members of Dept.	0
10.	Organise by Dept.- FDP/ Workshop/Seminar/Conference	4
11.	Work as Resource Person/Expert Lecture	0
12.	Any Awards & Prizes (Teachers and Students)	0
13.	Best use of funds provided by College	1
14.	Staff Participation in Research work/field work/Practical work.	0
15.	Regular work on Mentor-Mentee system	3
16.	Students Enrichment Programs/Activities	0
17.	Weekly/Assessment test	.
18.	Use of online learning system/LMS/Web	0
19.	Students Placement and Progression	.
20.	Students Result (Pass percentage details year wise)	.
21.	Active facility of Display board for Students	.
22.	Mentioned infrastructural Facilities	5
23.	Participation in Co-Curricular Activities	.
24.	Best Practices and beyond syllabus activities	.
25.	Collaborations, Linkages and MOU	0
26.	Staff meeting note /file with agenda	0
27.	Updated Faculty File	.
28.	Dept. File for Activities -Updated	3
29.	Dept. File for Activities -Well maintained	5
30.	Remedial measures taken for the weaker students (if any document)	5
31.	Above 75 percentage of Attendance (Students)	5
32.	Students/Staff participation in MOOCs	.
33.	Department Library Corner	.
34.	Question bank for each subject	5
35.	Overall Contributions and SWOC Analysis of Dept.	
Total Score		

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Internal Quality Assurance Cell (IQAC)


Internal Academic Audit

Department: <u>Science</u>	Name of HOD: <u>Sh. Gourav Vasuja</u>
Session: <u>2022-23</u>	Date:

S. No.	Verification Points	Score (1 to 5)
1.	Program Offered (Copy of syllabus in File) Semester wise	5
2.	Short Term Courses/Add - on Courses	5
3.	Academic & Activity Calendar	5
4.	Time Table & Curriculum Plan	5
5.	Database of students with photos (File or Register)	4
6.	Guest/Extension/Expert Lecture organised by Dept.	5
7.	Research/Practical Facilities available for students	5
8.	Publications of any members of Dept. (Paper/Book/Chapter)	0
9.	Participation, Presentations, Training Programs by of any members of Dept.	5
10.	Organise by Dept.- FDP/ Workshop/Seminar/Conference	0
11.	Work as Resource Person/Expert Lecture	0
12.	Any Awards & Prizes (Teachers and Students)	0
13.	Best use of funds provided by College	0
14.	Staff Participation in Research work/field work/Practical work.	0
15.	Regular work on Mentor-Mentee system	5
16.	Students Enrichment Programs/Activities	5
17.	Weekly/Assessment test	5
18.	Use of online learning system/LMS/Web	0
19.	Students Placement and Progression	0
20.	Students Result (Pass percentage details year wise)	0
21.	Active facility of Display board for Students	0
22.	Mentioned infrastructural Facilities	5
23.	Participation in Co-Curricular Activities	0
24.	Best Practices and beyond syllabus activities	0
25.	Collaborations, Linkages and MOU	0
26.	Staff meeting note /file with agenda	0
27.	Updated Faculty File	0
28.	Dept. File for Activities -Updated	5
29.	Dept. File for Activities -Well maintained	5
30.	Remedial measures taken for the weaker students (if any document)	0
31.	Above 75 percentage of Attendance (Students)	5
32.	Students/Staff participation in MOOCs	0
33.	Department Library Corner	0
34.	Question bank for each subject	5
35.	Overall Contributions and SWOC Analysis of Dept.	0
Total Score		80

 Co-ordinator (IQAC)

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